

APPLICATION FOR ENROLMENT

The form is to be completed in English. If you need help including translation and interpreting services, please ask the school staff about assistance available through the Statewide Services Resource and Information Centre - English as an Additional Language or Dialect (EAL/D) Program. Website: <http://det.wa.edu.au/curriculumssupport/eald/detcms/portal/>

Parent information about applying to enrol in a Western Australian public school

Thank you for your interest in applying to enrol your child in a Western Australian public school.

Enrolment in a public school is a two step process.

Step 1: Enrolment Pack Part A – Application for Enrolment

Parents lodge an *Application for Enrolment Form* with the school (attached within this pack).

Step 2: Enrolment Pack Part B – Enrolment (includes Parent information about enrolment in a Western Australian public school and the Enrolment Form)

If your child is eligible for enrolment, you will be provided with *Parent information about enrolment* in a Western Australian public school and you will be required to complete an *Enrolment Form*.

The school will notify you of the results of your application as soon as possible. The information you have provided will be used by the school once eligibility is confirmed.

Documentary evidence, including court orders relating to your child, may be required to support information supplied. Principals may consult with the Education Regional Office where sufficient evidence has not been supplied. All official records must be in the child's **legal** name. The use of a preferred name may be possible for informal communications.

It is highly recommended not to purchase items such as uniforms until you receive confirmation of enrolment.

The Department's *Enrolment Policy* can be found at <http://www.det.wa.edu.au/policies>.

Requested documentation

You will be asked to show your child's Birth Certificate (original or certified copy) or birth extract or equivalent identity documents; your child's 'Immunisation Certificate', copies of any Family Court or other court orders, and visa details (if applicable).

Disclosure of information

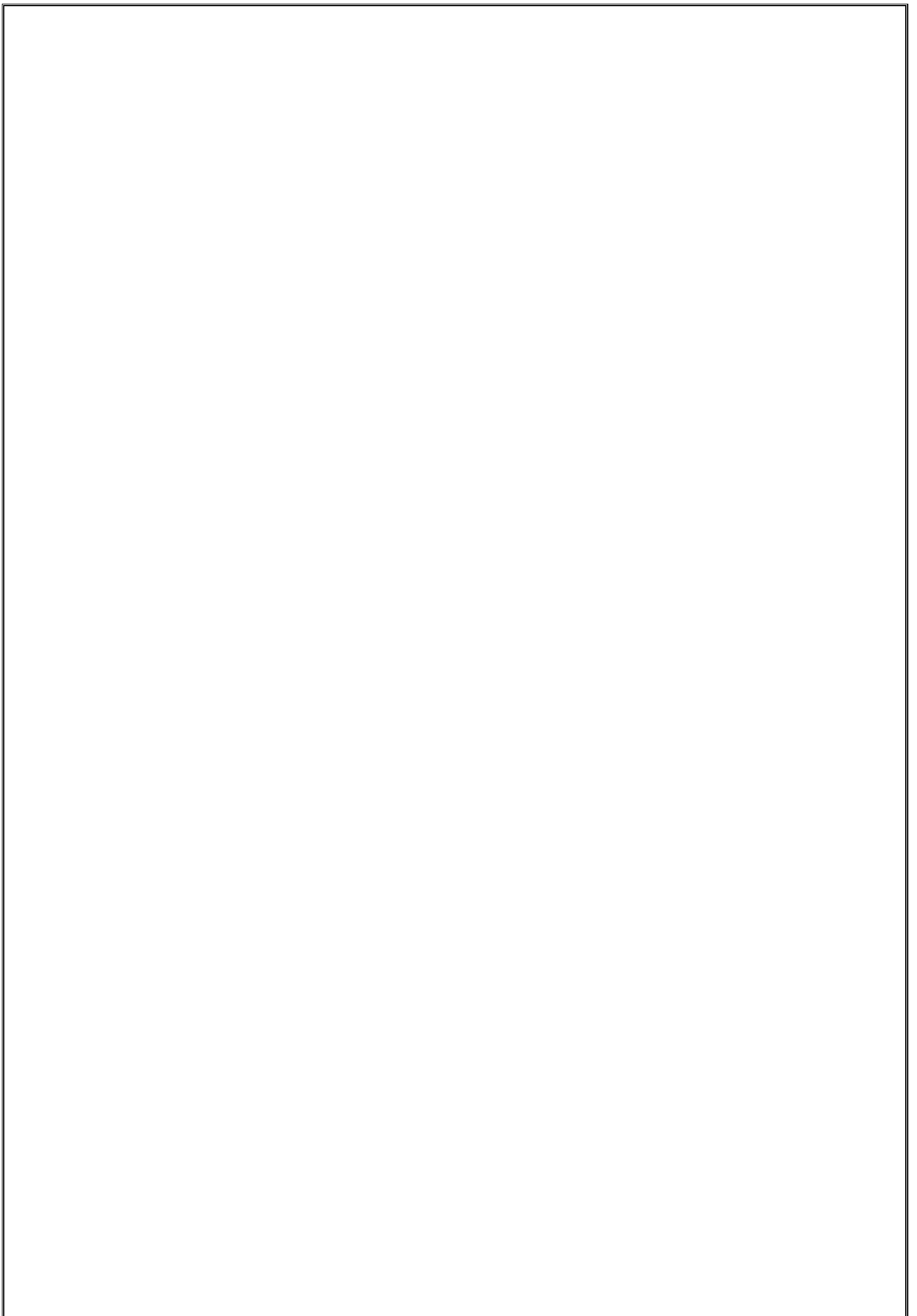
For parents of students with disability

In order to provide an appropriate education program the school may require specific information relating to your child's disability and personal needs to enable the school to make any necessary teaching and learning adjustments. The school may also use the information you provide when applying for specialist resources or services and/or supplementary funding to support your child's education.

Suspensions and exclusions

Information on any suspensions and exclusions needs to be provided to the school at the time of applying to enrol. This information will help the school to provide your child with any support that may be required.

Children currently under suspension from a public school cannot be enrolled at another public school until the suspension period expires.





| OFFICE USE ONLY | |
|--|--|
| Date received: | _____ |
| Year Level: | |
| Birth certificate/Passport/Travel document sighted (Circle). | |
| Student resides within local intake area | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Visa sighted: | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| Family Court Order/s: | <input type="checkbox"/> YES <input type="checkbox"/> NO |

BALGA PRIMARY SCHOOL

APPLICATION FOR ENROLMENT

DECLARATION

The information and statements provided in this application for enrolment are true and accurate in relation to:

Name of child: _____

Name of person enrolling child:

Title: _____ 1st Name: _____ 2nd Name: _____ Surname: _____

Relationship to child: _____

(Independent Minors and those aged 18 years or older may apply on their own behalf)

Tel (H): _____ Tel (W): _____ Mobile: _____

Signature: _____ Date: ____/____/____

NOTE: Children may be enrolled in Kindergarten in one school only, either public or private.

NOTE: In the event that statements made in this application later prove to be false or misleading, a decision on this application may be reversed. Information supplied may need to be checked by the school.

DOCUMENTS TO BE PROVIDED

- 1. Birth Certificate (original or certified copy) or extract or other identity documents
- 2. 'Immunisation Certificate'
- 3. Copies of Family Court or any other court orders (if applicable)
- 4. Information relating to suspensions or exclusions
- 5. Information relating to disability

If your child was not born in Australia, you must provide evidence of:

- 1. Date of entry into Australia
- 2. Passport or travel documents
- 3. Current visa subclass and previous visa subclass (if applicable)

If your child is a temporary visa holder, you must also provide:

Confirmation of enrolment or evidence of any permission to transfer
provided by Education and Training International (ETI) email: study.eti@dtwd.wa.gov.au
(if holding an International full fee student visa, sub class 571);

or

Evidence of the visa for which the student has applied if the student holds
a bridging visa



BALGA PRIMARY SCHOOL

PERSONAL DETAILS (PLEASE PRINT ALL DETAILS BELOW)

| | | | |
|--|------------------|------------------------|--------------|
| Child's surname Legal (if different): | Given names: | Date of birth: | Sex (M / F): |
| Surname of parent/responsible person: | Given names: | Mr / Mrs / Ms / Other: | |
| Residential Address (must be completed): | | | Postcode: |
| Nearest intersecting street: | | | |
| Postal Address (if different from residential address): | | | Postcode: |
| Telephone (Home): | Mobile Phone No: | | |
| Work (if convenient): | Email: | | |
| Are there any Family Court Orders regarding the day to day or long term care, welfare and development of the child? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |
| Is the child subject to access restriction? If yes, please specify and attach supporting documentation. <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |
| Year Level: _____ | | | |
| Start date: Beginning of school year 20 ____: <input type="checkbox"/> YES <input type="checkbox"/> NO. If NO, indicate start date: _____ | | | |
| If applicable, year level child currently enrolled in (e.g. Year 7): | | | |
| If applicable, name of school at which the child is currently or was last enrolled: | | | |
| Are you applying to enrol in a specialist program at this school? Name of specialist program: <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |
| Will there be any brothers or sisters attending this school? Name/s and year levels: <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |
| Is your child currently under suspension from a school? If YES, name of school: <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |
| Has your child ever been excluded from a school? If YES, name of school: <input type="checkbox"/> YES <input type="checkbox"/> NO | | | |
| Is your child a permanent resident of Australia? <input type="checkbox"/> YES <input type="checkbox"/> NO If NO, please indicate date entered Australia: _____ Visa Sub Class No.: _____ | | | |
| Does your child have a disability/medical condition? <i>This information will assist the school principal with considering whether any specific or additional resources are required and available to assist the school with providing the best educational program for your child.</i> Please indicate whether: <input type="checkbox"/> Physical <input type="checkbox"/> Intellectual <input type="checkbox"/> Other medical condition/s Please outline nature of disability/medical condition/s (or attach details). | | | |
| Application for Enrolment approved: _____ (signature of Principal) __/__/__ (date) | | | |